

WICK PARISH COUNCIL

Clerk: Lynne Yapp, 36 Abbey Road, Pershore, Worcs WR10 1JP (01386 552233)
clerk@wickparishcouncil.co.uk

Notice is given of the Annual Parish Council Meeting on Tuesday May 25th **at 6.30pm** – to be held in Wick Church.

Please note that due to social distancing, numbers will be limited to 35
Please can you advise the Clerk (01386 552233) if you would like to
attend the meeting – Unfortunately, due to Government guidance there
is no leeway on numbers.

AGENDA (Order may vary to fit in with any visitors)

ELECTION OF CHAIR / VICE CHAIR

CO-OPTION - *to consider any applications received*

1. APOLOGIES –

2. DECLARATIONS OF INTEREST

- a) Register Of Interests: Councillors Are Reminded Of The Need To Update Their Register Of Interests.
- b) To Declare Any Disclosable Pecuniary Interests In Items On The Agenda And Their Nature.
- c) To Declare Any Other Disclosable Interests In Items On The Agenda And Their Nature. Councillors who have declared a disclosable pecuniary interest, or any other disclosable interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
Failure to register or declare a disclosable pecuniary interest may result in the commission of a criminal offence.
- d) To Consider Application for Dispensation (if applicable)

3. APPROVAL OF MINUTES and Matters arising from meeting 23rd March 2021

Open Forum - The meeting will close for 10 minutes to allow parishioners to address councillors

4. DISTRICT COUNCILLORS REPORT

5. COUNTY COUNCILLORS REPORT

6. HIGHWAYS

- Yock Lane – *to update on any meeting with WDC land drainage officer / resurfacing and overgrowth of verges*
- Dog Fouling
- Lay-by in front of the church

7. REPORTS:

- (a) Flood Alleviation – *is there anything that needs addressing*
- (b) Playground Committee - *Report from Cllr Kings –*
- (c) Neighbourhood Watch
- (d) Footpaths / Public Rights of Way - *Report Cllr C Smith*
- (e) Lengthsman
- (f) Website
- (g) Parish Plan – *update Cllr Heath*

8. HISTORY GROUP / HISTORY GROUP / NHB

- NHB Application – Update on application
- New Board 1 – *Order has been placed and to formally minute location of new board*

9. PLANNING

- (a) SWDP update - *Update Cllr Rowley*
- (b) 21/00524 – Land rear of Whitegates, Main Street – new build dwelling to include change of use of land and part conversion of garage block *awaiting decision by WDC*
- (c) 21/00945 – Glenmore Farm – construction of agricultural machinery track *to consider*
- (d) Proposed Wedding Venue
- (e) Traveller and Travelling Showpeople Site Allocations DPD Revised Preferred Options Consultation – *to consider if the parish council wishes to comment*

10. FINANCE

- a) Payments for approval/made since last meeting. Accounts have been circulated

1025		Lengthsman March	162.00
SO		Clerks Salary	233.44
SO		Clerks Expenses	12.00
1026		Weedkiller	50.00
1027		Playground Inspection	99.00
SO		Clerks Salary	229.64
SO		Clerks Expenses	12.00
1028		SLCC / Zoom	45.26
1029		Subscription	304.37
1030		Insurance	610.97
1031		Planters	143.95
1032		Internal Audit	34.45
1033		Cheque Cancelled	
1034		Grasscutting	441.85
1035		Defib Pads	134.39

Dog Waste Bin - *To seek approval for cost of new dog waste bin, School Lane, approx. £400 plus fitting (£17) / admin (85) and ongoing emptying costs*

Website – *to consider upgrading of website, to make more 'secure, creation of personal Cllr email addresses and larger capacity to assist the History Group - approx. cost for the 'upgrade' is £230 which could be financed by the NHB funds for the History Group – this to be additional to the current admin support and hosting costs which the parish council would finance. Moving forward, the parish council would continue to pay for the annual support costs / hosting as at present.*

- b) Attached accounts 2020/21 for approval. Up to date accounts 2021/22 have been circulated to Cllrs for information.
- c) Annual Governance & Accountability Return 2020 /21– Internal Auditor Report – To report any comments
- d) Annual Governance & Accountability Return Certificate of Exemption 2020 / 21 – to approve
- e) Annual Governance & Accountability Return Section 1 2020 / 21– Annual Governance Statement – to approve
- f) Annual Governance & Accountability Return Section 2 – Accounting Statements 2020 / 21 – to approve
- g) On-Line Banking – *to formally approve*

11. POLICIES – to review: - **Defer to July meeting**

- Complaints Procedure
- Freedom of Information Policy
- Safeguarding Policy

12. **CONFETTI FIELDS UPDATE** – *Update*
13. **PLANTERS** – *to report on new planters and locations. Financed by savings made on budgeted expenditure*
14. **BROADBAND** – *Cllr Raymer to update*
15. **CORRESPONDENCE** *all correspondence has been circulated to Cllrs. To consider any other correspondence not circulated*
16. **ITEMS FOR FUTURE DISCUSSION / NEXT AGENDA**
17. **DATE OF NEXT MEETING** – *Tuesday July 27th 2021*